

Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, March 1, 2022, at 3:00 p.m., as a videoconferencing meeting. The President being in the chair and the Secretary being present.

Senate President Jennifer Oo called the meeting to order at 3:02 p.m.

Present Members: Julie Brown, Janet Cagley, Jennifer Carey, Kristina De La Cerda, Carlos Diaz, Cathy Dunne, Phil Famolaro, Ally Garcia, Gary Jimenez, Raenie Kane, Caroline Kim, Yvette Krebs, Corinna Lopez, Megan Ly, Candace Lynch, Cathee Mang, Tina McClurkin, Joy Miller, Victoria Myers, Rosie Navarro, Alice Niyondagara, Michelle Patrick-Norng, Megan Prell, Megan Reeves, Giana Rivera-Tweedie, Erin Sherard, Julie Shields, Marlo Smith, Casey Sousa, Alli Stanojkovic, Kimberley Stiemke, Anacany Torres, Matt Van Gelder, Kenny Yu

Guests: VP of Instruction Karen Bautista, Deborah Perkins, VP of Student Services Martha Gutierrez, Pres. Valentina Purtell,

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- I. Approval of agenda- Approved by unanimous consent with one change, "that New Business item VIIIb. 2022-2024 Distance Educational Plan be moved after Unfinished Business item VIIa. Kindness Scholarship."
 - II. Approval of Resolution to Implement Teleconferencing Requirements
 - Candace Lynch moved to, "approve the Resolution." The motion was seconded and adopted. The motion passed with 28 in favor, one nay, one abstention.
 - III. Approval of February 1, 2022 meeting minutes- Approved by unanimous consent with no corrections.
 - IV. Announcements & Public Comments
 - Michelle Patrick-Norng informed members that DSS is working on piloting an instructor's portal where faculty can access letters of accommodation for their students.
 - Candace Lynch provided explanation about Robert's Rules of Order.
 - Anacany Torres encouraged faculty to promote the in-person Transitioning to College course that will be held at the Anaheim Campus for the Spring 2022 semester.
 - Cathee Mang reminded UF members of a brief meeting after the Academic Senate meeting.
 - Kimberley Stiemke gave kudos to her NOCE colleagues as well as the DE Advisory Group. Read poem, "Anyway."
 - Phil Famolaro commended Kimberley Stiemke on her comment.
 - Janet Cagley thanked Kimberley Stiemke for her comment regarding the League of Innovation Conference. Informed members that the DE Advisory group will be collaborating on a webinar with EASE Learning as part of their professional development series and that NOCE will be well represented at the upcoming ACCE conference.

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- V. Executive Committee Reports
 - a. President's Report, Jennifer Oo
 - A government code has been updated recently that allows videoconferencing meetings to vote using the polling feature. Academic Senate meetings will use this function moving forward.
 - At the last DCC meeting, there was discussion regarding how the District's budget has been negatively affected due to the drop in enrollment. Vice Chancellor of Finance and Facilities Fred Williams indicated that we have a buffer for the next few years by utilizing the hold harmless provision monies. However, during this period, we should seek ways to increase our enrollment numbers.
 - Jennifer Oo read some of the positive comments for NOCE's Teacher of the Year nominee, ESL instructor, Caroline Kim.
 - b. Vice President's Report, Carlos Diaz
 - At the last DCC meeting, BP-AP 7600 Campus Safety Officers was discussed. Feedback can be emailed to Carlos Diaz (cdiaz@noce.edu) prior to DCC's March 28, 2022, meeting.
 - c. Secretary's Report, Khanh Ninh – No report.
- VI. Kindness Confetti – Michelle Patrick-Norng
 - a. Team Fun Facts- Provided three fun facts.
 - b. Announced the winners of the Kindness Confetti February Challenge.
- VII. Unfinished Business
 - a. Kindness Scholarship – Michelle Patrick-Norng
 - Reviewed and answered questions regarding the updated draft of the Kindness Scholarship.
 - Candace Lynch moved to, "support this new scholarship." The motion was seconded and adopted. The motion passed with 31 in favor, one nay, two abstentions.
 - b. 2022-2024 DE Plan – Janet Cagley
 - Provided an update on a few final edits that were made and answered questions regarding the Plan.
 - Several faculty and Pres. Purtell responded to multiple questions regarding how it would affect NOCE's accreditation status if the Plan was not approved.
 - Tina McClurkin moved to, "extend the discussion for an additional ten minutes." The motion was seconded. The motion passed with 35 in favor, no nay, one abstention.
 - Discussion time was extended for an additional five minutes by unanimous consent.
 - Tina McClurkin moved to, "approve the DE Plan." The motion was seconded and adopted. The motion passed with 18 in favor, six nays, seven abstentions.

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VIII. New Business

- a. Guided Pathways Scale of Adoption Plan – Deborah Perkins
 - Reviewed PowerPoint presentation, “NOCE Guided Pathways Scale of Adoption Plan.”
 - Feedback can be emailed to Deborah Perkins (dperkins@noce.edu) by March 18, 2022.
 - Deborah Perkins will update the Plan and share it with faculty so that a vote on whether to approve the Plan can occur at the April meeting.

b. Elections – Carlos Diaz

- Nominations for the positions of President, Vice President, Secretary, the ASCCC Delegate/Area D Rep, and four Adjunct representatives will be sent out after the meeting.

IX. Committee Reports

- **CAEP Basic Skills/High School Diploma** – Jennifer Carey submitted report for the February 7, 2022 meeting. Topics discussed: 1) NOCRC is working on the CAEP 3-year plan which is due in June, 2) Brainstormed on how to market to and do outreach to community programs, 3) ROP is interested in partnering with the Learning Center to assist some of their students.

- Curriculum Committee – Kimberly Stiemke

- Reminded faculty that when submitting courses to check Curricunet for any feedback and to respond accordingly before the next Curriculum meeting.

- DEIA Committee – Jennifer Oo

- Provided update on the Anti-Racism Campaign under this Committee heading as it may be within their purview in the future.
- Per faculty’s feedback at the last meeting, there will be a delay in the release of the Anti-Racism Campaign at the Anaheim campus, efforts are being made to confirm faculty who can provide training to NOCE faculty and opportunities are being sought to provide support services to NOCE students, staff and visitors who visit the campus.

- **Technology Committee** – Michelle Patrick-Norng submitted a report for the February 14, 2022 meeting. Topics discussed: **Student Emails:** District has pushed forward a project that will allow students to access Wifi more easily. It requires all students in the District to have a school email account associated with Outlook. NOCE students will be given an address with the following format: StudentID#@student.noce.edu. NOCE ITS was told to have the email addresses set up by late March. The ITS team did not yet have answers from District regarding implementation of the new email accounts (ex: will they override all primary emails currently in Banner? How will this impact the MFA/2FA process?). ITS foresees some challenges due to the quick rollout and is asking for patience from faculty/staff. More information will be shared as it becomes available. **Laptops/MiFi Hotspots:** As of 2/14/22, there were approximately 100 laptops available for checkout and 50 MiFi devices. **Funding Ideas:** ITS presented ideas to the committee that they planned to submit to the Budget Committee for use of one-time

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funds.

- **UF Distance Education Committee** – Jennifer Oo
- This is a newly formed group that is currently consisting of the Academic Senate Presidents from all three colleges and their respective Distance Education Coordinators meeting with one UF representative with the intentions of aligning the contractual agreements as it pertains to Distance Education.

The meeting adjourned at 4:55 p.m.
Khanh Ninh, Secretary