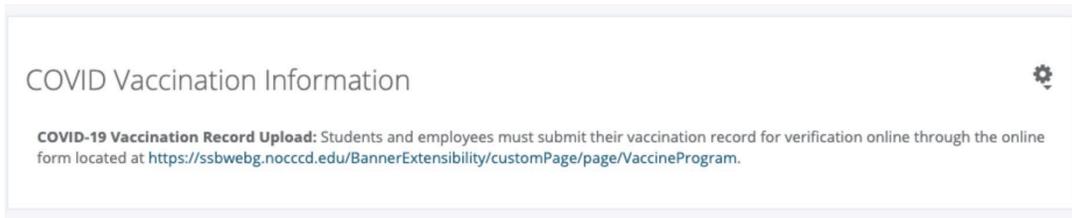# How to Request a COVID-19 Vaccine Exemption - Instructions

1. ## Navigate to the Vaccination Upload Process
   Using this URL
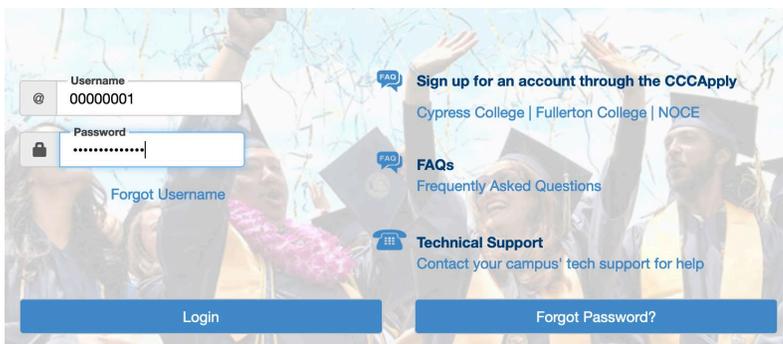   https://ssbwebg.nocccd.edu/BannerExtensibility/customPage/page/VaccineProgram
   Or using the link in myGateway

2. ## Authenticate
   If asked, authenticate with your student/employee ID and password

3. ## Check your Personal Information
   The email listed is where your verification information will be sent

My Information

Name: Fredster Fullerton
Banner ID: @00650443
Email: ishelpdesk@nocccd.edu
Phone Number: --
Home Address: 321 E Chapman Ave, Fullerton CA 92832-2011

4. Provide exemption information

Select 'I have not been fully vaccinated against COVID-19 due to medical and/or reasons'

Select one of the following:

○ **I have been fully vaccinated against COVID-19 and will upload my vaccination record below**

● **I have not been fully vaccinated against COVID-19 due to medical and/or religious reasons**

5. Complete Forms

Download the medical exemption form and complete it

Employees: To request a medical and/or religious exemption from the required COVID-19 vaccination, please complete the form here.

Students: To request a medical or religious exemption from the required COVID-19 vaccination, download the forms below, complete them, and then upload for approval.

- Medical exemption form
- Religious exemption form

Upload Exemption Form

Exemption upload

Choose a copy of your exemption and click Upload. Files must be in the .PDF, .PNG, or .JPG format to be accepted..

Choose File | No file chosen   Upload

Uploaded Documents:

Select Choose File

Choose File | No file chosen

Select the file you created in Step 1

📄 nocccd-medical-exemption-request-form_74916.pdf
📄 nocccd-religious-exemption-request-form_74986.pdf

Select Open to add the file

Cancel   Open

Select Upload to upload your vaccination record

Browse... | nocccd-medical-exemption-request-form_74916.pdf

You will see your uploaded document

Click Submit your exemption for review to submit your exemption

Submit my exemption for review