

# **Student Success and Support Program/Counseling**

NOCE's Student Success and Support Program (SSSP) is responsible for the orientations, assessments, counseling, and development of student educational plans for NOCE students. SSSP can assist students with the following services:

- Define a course of study
- Develop a student educational plan
- Provide academic counseling and referrals
- Assist with transition to college

# SSSP helps students make informed choices about the following programs:

- English as a Second Language
- Basic Skills
- High School Diploma
- Career Technical Education

#### How can I make an appointment?

Students can call or visit one of the following NOCE SSSP offices to make an appointment with a counselor:

Anaheim Campus: Room 215

714.808.4682

Cypress Center: Bldg TE2, Room 207

714.484.7440

Wilshire Center: Bldg 100, Room 112

714.992.9565

# **NOCE Center Locations**

# **ABOUTNOCE**

A member of the North Orange County Community College District, which also includes Cypress College and Fullerton College, North Orange Continuing Education (NOCE) has been cultivating change since 1973 with educational programs and services from high school completion, English-language acquisition, career technical education training, and self-development courses. NOCE serves nearly 30,000 students annually, ranging from preschoolers to seniors, at three Center locations in Anaheim, Cypress, and Fullerton (Wilshire) as well as more than 100 community locations. NOCE is accredited by the Accrediting Commission for Schools, Western Association of Schools and Colleges. Part of the California Community Colleges, all NOCE courses are approved by the State of California.



Accredited by the Accrediting Commission for Schools, Western Association of Schools and Colleges 533 Airport Blvd, Suite 200 Burlingame, CA 94010 Website: www.acswasc.org

The North Orange County Community College Districts (NOCCCD) North Orange Continuing Education (NOCE) Administrative Offices are located at 1830 W. Romneya Drive in Anaheim, California 92801. For more information, call 714-808.4645 or visit www.noce.edu. It is the policy of NOCCCD to provide an educational, employment, and business environment in which no person shall be unlawfully subjected to discrimination or sexual harsasment, nor unlawfully denied full and equal access to the benefits of District programs or activities on the basis of ethnic group identification, national origin, religion, age, gender, race, color, ancestry, sexual orientation, marital status or physical or mental disability as defined and prohibited by state and federal statutes. The District is also committed to maintaining campuses that are free of harassment, drugs and alcohol. Io read the entire NOCCCD nondiscrimination statement, see the policy in the General Information section in the back of the NOCE class schedule.



Anaheim Campus 1830 W. Romneya Drive Anaheim, CA 92801 714.808.4645



Cypress Center 9200 Valley View Street Cypress, CA 90630 714.484.7038



Wilshire Center 315 E. Wilshire Avenue Fullerton, CA 92832 714.992.9500

This brochure was made possible by funds from the Student Equity Plan to promote student success for all students.

# Student Support Services



Achieve your goals with student support services



www.noce.edu

















## **Admissions and Registration Offices**

Admissions and Registration (A&R) Offices at each NOCE Center are available to assist students with the following services:

- Obtain answers to questions regarding classes, registration, and refunds
- Request official transcripts
- Request an enrollment/attendance verification
- Purchase parking permits
- Acquire a student access card
- Utilize a computer for online registration

#### **Online Registration Workshops**

One-hour online registration workshops are offered to review the essentials of registering online prior to the beginning of each quarterly registration period. Check the class schedule for specific dates and times.

#### **Online Registration Tutorial**

An online registration tutorial is available at www.noce.edu/registration, under the "Returning Students" tab.

#### **Online Registration Helpline**

Staff are available to assist students and provide them with information related to registration by calling the Online Registration Helpline at 714.808.4679 from 7 a.m. - 5 p.m. on Monday - Thursday and 7 a.m. - 4:30 p.m. on Friday. Students can also e-mail starhelp@noce.edu for additional assistance.

#### **A&R Chat**

Staff are available during intermitted hours via online chat at www.noce.edu/registration

#### myGateway Student Portal

The NOCCCD student portal at http://mg.nocccd.edu provides access to the following:

- Online orientations (for required programs)
- Registration for classes
- Class schedule
- Unofficial transcripts

# Adult College and Career Transitions (ACCT) Program

The Adult College and Career Transitions (ACCT) program is available to currently-registered NOCE students who are considering going to college or are exploring new career options.

#### Services include:

- Group outings and special events at local colleges such as tours
- Presentations and workshops on college, career options, financial aid, and more
- Individual guidance and resources

Check out the NOCE website or Facebook page for upcoming events. For more information, contact 714.808.4677 or llanggle@noce.edu.

## **Business/Computer Skills Lab**

- Access to and assistance with a variety of self-paced courses:
  office keyboarding, data entry, 10-key typing, keyboarding for speed and accuracy, Windows XP, MS Office, introduction to the Internet
- Computers available to complete homework assignments
- Print card required to print from color and laser printers or scanner; cards can be purchased at the Admissions and Registration Offices
- Access card and proof of current registration in an NOCE class required to utilize the lab

**Anaheim Campus**: Room 304 – 714.808.4712

Wilshire Center: Room 214

# **Basic Skills/Learning Center**

- Group and one-on-one instruction and tutoring in a variety of subjects including basic skills for high school diploma, career technical education, and some college credit programs such as the Cypress Learning Center Math Co-Lab
- Computers available for academic work
- Access card required
- Tutoring for Allied Health and Early Childhood Education Programs\*
- Textbooks available for use in the following certificate programs:
  Administrative Assistant, Early Childhood Education, Medical Assistant,
  and Pharmacy Technician\*
- Assistance with résumé writing and other job search skills
- GED/HiSET Preparation

Anaheim Campus: Rooms 138-142

714.808.4583 or 714.808.4586

Cypress Center: Bldg TE2, Room 209

714.484.7000, opt 4, ext 48861

Wilshire Center: Bldg 100, Room 105

714.992.9535

# **Disability Support Services (DSS)**

- Services and accommodations for students who have verified disabilities and are enrolled in NOCE classes
- Counselors available at the Anaheim Campus, Cypress Center, and Wilshire Center
- Learning disability assessment available for students having academic difficulties; students who qualify may receive accommodation services such as additional time for tests, note-taking, adaptive equipment, alternate formats, and more

For more information, or to schedule an appointment, call: 714.484.7057

## English as a Second Language (ESL) Learning Center

- Practice English through various instructional media
- ESL software, individual and group tutoring available to improve speaking, listening, reading, and writing skills
- Access card required (priority given to currently-enrolled ESL Program students)

Anaheim Campus: Room 121 714.808.4562

Cypress Center: Bldg TE2, Room 203

714.484.7064

Wilshire Center: Bldg 100, Room 110

714.992.9545

## **Scholarships**

- Numerous scholarships available for NOCE students planning to complete a program at NOCE, Cypress College, Fullerton College, or other credit program
- Designed to meet specific needs while honoring NOCE student accomplishment and leadership
- Each scholarship requires unique qualifications
- · Award amounts vary
- Scholarships awarded annually in May or June

For more information, visit www.noce.edu/scholarships

<sup>\*</sup> Offered only at the Anabeim Campus Learning Center