

# Pharmacy Technician



If you like work involving data, detail, and regular routines and enjoy performing duties in a medical setting, then consider starting the Pharmacy Technician Program at North Orange Continuing Education (NOCE) as your first step to a career in the healthcare industry.

## Career Highlights and Opportunity

Pharmacy Technicians prepare medications under the direction of a pharmacist. Technician responsibilities may include: receive new prescriptions and verify them for accuracy, maintain patient profiles, request medication refills, type medication orders in to the pharmacy system, prepare medications, package and label appropriately, correct rejected insurance claims, maintain proper inventory, order, maintain files, check for outdated medications, professionally respond to questions or requests, accept payment from customers, maintain the pharmacy in a clean and orderly manner, and compound medications using aseptic technique and appropriate equipment.

Pharmacy Technicians have career growth opportunities in the following positions:

- Pharmacist
- Field Trainer
- Inventory Technician
- Claims Analyst
- Sales Representative
- Technician Supervisor

## PERSONALITY

People in this career work in jobs that need:

- Attention to Detail
- Dependability
- Concern for Others
- Stress Tolerance
- Integrity

## SKILLS

People in this career often have these skills:

- Reading Comprehension—Reading work-related information
- Active Listening—Listening to others, not interrupting, and asking good questions
- Math— perform medication calculations

## JOB OUTLOOK

Number of Jobs in 2018	3,523
2018-28 Job Growth	10%
Entry-Level Pay in 2018	\$29,078/Annual \$13.98/Hour
Median Pay in 2018	\$35,069/Annual \$16.86/Hour

*Salary and employment outlook is for Orange County, CA and will vary depending on the skill, experience, employer, and geographic location.*

*Source: EMSI*

For more information on this career  
or to explore other careers visit  
Career Coach at

<https://nocccd.emsicc.com/>



Accredited by:  
Accrediting Commission for Schools,  
Western Association of Schools and Colleges  
533 Airport Blvd., Suite 200 Burlingame, CA 94010  
Website: [www.acswasc.org](http://www.acswasc.org)

The North Orange County Community College District's (NOCCCD) North Orange Continuing Education (NOCE) Administrative Offices are located at 1830 W. Romneya Drive in Anaheim, California 92801. For more information, call 714.808.4645 or visit [www.noce.edu](http://www.noce.edu). It is the policy of NOCCCD to provide an educational, employment, and business environment in which no person shall be unlawfully subjected to discrimination or sexual harassment, nor unlawfully denied full and equal access to the benefits of District programs or activities on the basis of ethnic group identification, national origin, religion, age, gender, race, color, ancestry, sexual orientation, marital status or physical or mental disability as defined and prohibited by state and federal statutes. The District is also committed to maintaining campuses that are free of harassment, drugs and alcohol. To read the entire NOCCCD nondiscrimination statement, see the policy in the General Information section in the back of the NOCE class schedule.

## Program Information

NOCE's Pharmacy Technician Certificate Program prepares students to work as a Pharmacy Technician in California. The program exceeds the registration requirements to apply for licensure with the California State Board of Pharmacy and is accredited by the American Society of Health-System Pharmacists (ASHP).

### Upon completion of the program students will be able to:

- Analyze and transcribe prescriber's orders into a healthcare database and create prescription labels
- Perform common medication calculations
- Inventory and categorize therapeutic classes of medications
- Analyze a specific drug's effect on the human body and examine drug interactions
- Equate generic medications with brand-named medications
- Communicate effectively with the medical community, patients and demonstrate proper telephone etiquette and customer service
- Complete pharmacy insurance billing and resolve rejected claims
- Participate in the drug distribution process, including processing incoming prescriptions and/or medication orders, prescription re-fills, and preparing sterile and nonsterile products

For more program information visit:

<http://careers.noce.edu/>

Email: [careers@noce.edu](mailto:careers@noce.edu) | Phone: 714.808.4915

### PROGRAM FEATURES

- Courses are tuition –free (students are responsible for textbooks, lab coat, and course supplies)
- Convenient day and evening courses
- Program can be completed in as little as 10-18 months

### BENEFITS

- Program is accredited by ASHP
- Get hands-on experience through externship opportunities
- Prepare for the Pharmacy Technician Certification Board (PTCB) exam

### ELIGIBILITY REQUIREMENTS

- Be 18 years or older
- Complete an Admissions Application
- Complete an online Orientation at least 24 hours prior to registering

### LICENSURE REQUIREMENTS

- Have a Social Security Number or Individual Taxpayer Identification Number
- Have a high school diploma or equivalent
- Pass a criminal background check

### RECOMMENDATIONS

- Have basic math skills
- Have English language proficiency, including reading, writing, and speaking and/or be at an ESL intermediate high level



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