

Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, May 3, 2022, at 3:00 p.m., as a videoconferencing meeting. The President being in the chair and the Secretary being present.

Senate President Jennifer Oo called the meeting to order at 3:00 p.m.

Present Members: Janet Cagley, Jennifer Carey, Kristina De La Cerda, Carlos Diaz, Cathy Dunne, Phil Famolaro, Gary Jimenez, Raenie Kane, Caroline Kim, Corinna Lopez, Megan Ly, Candace Lynch, Cathee Mang, Tina McClurkin, Joy Miller, Maricela Moran, Victoria Myers, Rosie Navarro, Michelle Patrick-Norng, Megan Prell, Megan Reeves, Erin Sherard, Julie Shields, Marlo Smith, Alli Stanojkovic, Kimberley Stiemke, Anacany Torres, Matt Van Gelder, Kenny Yu

Guests: VP of Instruction Karen Bautista, Morgan Beck, VP of Student Services Martha Gutierrez, Deborah Perkins, Pres. Valentina Purtell, Souzan Sahakian

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- I. Approval of agenda- Approved by unanimous consent.
 - II. Approval of April 5, 2022, meeting minutes- Approved by unanimous consent with no corrections.
 - III. Announcements & Public Comments
 - Cathee Mang encouraged faculty to promote the in-person ESL Academic Success II courses that will be held at the Anaheim Campus in the Fall 2022 semester.
 - Erin Sherard thinks that there may be opportunities for students enrolled in NOCE's Early Childhood Education courses to have some hands-on learning experiences by participating in the various Parenting courses. Early Childhood Education instructors who think this may be a good learning opportunity for their students are encouraged to contact Erin Sherard at esherard@noce.edu.
 - Anacany Torres encouraged faculty to promote the Dream Your Future virtual conference that will be occurring on May 10-11, 2022, from 11 am -1:30 pm on both days.
 - Candace Lynch reminded members of the upcoming P.I.E. Series, "Cultural Somatics for Embodied Racial Healing and Equity," that is scheduled for Friday, May 6, 2022, from 9 am – 11:30 am and that ProD will be sending out a needs assessment survey at the end of spring instead of the usual beginning of fall schedule.
 - IV. Executive Committee Reports
 - a. President's Report, Jennifer Oo
 - There may be a possibility that the mask mandate will be removed.
 - b. Vice President's Report, Carlos Diaz – No report.
 - c. Secretary's Report, Khanh Ninh – No report.

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- V. Kindness Confetti – Michelle Patrick-Norng
 - a. Team Fun Facts- Provided two fun facts.
 - b. Kindness Scholarship- Of all the applications received for the various scholarships, over 50% applied for the Kindness Scholarship. Two recipients will be selected.
- VI. Unfinished Business
 - a. Election Results – Carlos Diaz
 - Secretary/Treasurer for the 2022-24 term is Michelle Patrick-Norng.
 - Adjunct Faculty representatives for the 2022-24 term are Phil Famolaro, Joy Miller, Victoria Myers, and Souzan Sahakian.
 - b. DSS Instructor Portal – Michelle Patrick-Norng
 - Reviewed the “NOCE DSS – Instructor Portal Faculty Guide,” as well as the DSS webpage.
 - c. 2022-23 Committee Assignments – Jennifer Oo and Khanh Ninh
 - A draft was sent out prior to the meeting and there were minor edits made after it was sent out. The final document will be uploaded onto the Academic Senate webpage and emailed to all faculty members and management.
 - Jennifer Oo reminded full-time faculty that committee involvement is a contractual obligation and that she can assist in facilitating any scheduling conflicts to support faculty being involved in a committee that interests them.
- VII. New Business
 - a. Starfish Early Alert Overview – Deborah Perkins
 - Reviewed PowerPoint presentation, “Starfish Early Alert.” Faculty interested in participating in the pilot of Starfish are encouraged to contact Deborah Perkins at dperkins@noce.edu.
 - b. Hyflex Project – Janet Cagley
 - District is asking the colleges to pilot Hyflex. Currently, there is no legal definition of hyflex. The definition presented is based on the current definition that the College of the Canyons is utilizing. NOCE is using the College of the Canyons definition as they tend to be the program that is cited in legal opinions and other documents that comes out of the Chancellor’s Office.
 - Morgan Beck discussed classroom technologies and the various options being considered.
 - The OIRP department will be involved in developing metrics to measure outcomes.
 - Faculty interested in participating in the pilot of the Hyflex project are encouraged to contact Janet Cagley at jcagely@noce.edu.
 - c. CVC Consortium Application – Janet Cagley
 - Reviewed Sway presentation, “NOCE & The CVC-OEI Consortium,” and answered questions.

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d. ASCCC Delegate/Area D Rep – Jennifer Oo

- Jennifer Oo provided a brief description of the responsibilities of this position.
- Since no one ran for the position, a volunteer came forward and so Jennifer Oo has appointed Kimberley Stiemke to the position.

e. 2022-23 Calendar Edit – Jennifer Oo

- Due to the requirement that Cesar Chavez holiday be celebrated on its official date of March 31st, there needs to be a revision of the current 2022-23 calendar. Reviewed the proposed 2022-23 calendar and answered questions.
- Draft of the proposed 2022-23 calendar approved by unanimous consent.

VIII. Committee Reports

- **Commencement/Student Success/Scholarship Event Planning Team** – Khanh Ninh

- Reminded faculty of the Commencement and Student Success event and encouraged faculty to volunteer.

- **Curriculum Committee** – Kimberley Stiemke

- The High School Diploma Program Narrative was approved at the last DCCC meeting.
- To be transparent, the 160 High School Manual, a document that outlines the policies and procedures concerning how the High School Diploma Program award credits and articulation agreements never went through the appropriate channels to be vetted and approved. Discussions will need to continue regarding the timeline by when the document should be updated as well as the approval process.

- **DE Advisory Group** – Janet Cagley

- Reminded faculty of the email that was recently sent out requesting input from online instructors. The email included several links such as gathering input regarding accessibility resources around the state, Canvas improvements ideas, and two links asking responders to vote for various Canvas features.

- **Technology Committee** – Cathy Dunne submitted a report for the April 11, 2022,

- meeting that was held as a videoconference. Topics discussed: **Student emails** – Progress toward student emails ongoing. bannerID@student.noce.edu. Extending the current Wi-Fi through the end of the semester. Full student email and Wi-Fi implementation deferred until Summer. IT to create webinars for key internal users, plus educational info for students, website updates etc. AP3720 –removed the ability for student or staff to forward all emails to another email account. Still can forward an email to another person. Multifactor authentication will be rolled out to all students in summer. **Hardware purchases** – supply chain issues still affecting acquisition time. **Network Refresh update** – Jeff Hurst now leading. 4/9/2022 network cores were migrated – so new hardware supporting the heart of the network is upgraded and active.

The meeting adjourned at 4:23 p.m.
Khanh Ninh, Secretary